

**ARIZONA DEPARTMENT OF EDUCATION**

**Lisa Graham Keegan**  
Superintendent of  
Public Instruction



STATE OF ARIZONA

School Finance  
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**SCHOOL FINANCE MEMORANDUM 01-002**

**TO:** Charter School Administrators, Directors, Principals

**FROM:** Maggie Singler

**DATE:** July 17, 2000

**SUBJECT:** JULY 15, 2000 Basic calculations for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The July 15, 2000 apportionment reports for your charter school are posted on your charter school's home page on the ADE web site (<http://www.ade.state.az.us/schoolfinance/Districts>). Hard copies of these reports will not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC) at the number listed below. If you have any questions regarding the content of your reports please contact me at (602) 542-8244 or e-mail [msingle@ade.az.gov](mailto:msingle@ade.az.gov).

**Regional Training Centers**

<u>COUNTY</u>	<u>RTC Location</u>	
<i>Mohave, Yavapai, Coconino, Navajo, Apache, La Paz</i>	<i>Flagstaff</i>	<i>(520) 523-8516</i>
<i>Maricopa, Gila</i>	<i>Tempe</i>	<i>(480) 965-3366</i>
<i>Pima, Pinal, Santa Cruz</i>	<i>Tucson</i>	<i>(520) 617-7084</i>
<i>Graham, Greenlee, Cochise</i>	<i>San Simon</i>	<i>(520) 845-2275</i>
<i>Yuma</i>	<i>Yuma</i>	<i>(520) 343-0800</i>

All eligible charter schools have been paid based on student lists submitted by June 9, 2000.

In the event that you did not receive a July 17, 2000 payment, it may be due to missing or late submitted forms and/or student lists, it may be due to missing forms at the state treasurer's office, it may be due to unsigned contracts, or another unique situation. Submissions received too late for inclusion in the July 17<sup>th</sup> state aid payment will be posted on July 28<sup>th</sup> and corrections must be made by August 4<sup>th</sup>.

July 21, 2000 is the deadline to submit missing forms and/or student lists required by ADE School Finance for an August payment. By July 28, 2000, status of forms submission and estimated students counts will be posted at <http://www.ade.state.az.us/schoolfinance/districts>. You have until August 4<sup>th</sup> to confirm the status and counts posted to the web site. (No corrections will be processed after August 4<sup>th</sup>.) **DO NOT WAIT UNTIL AUGUST 4<sup>TH</sup> TO VERIFY THIS INFORMATION.** Please call Rose Whelihan at (602) 542-8240 (e-mail: [rwhelih@ade.az.gov](mailto:rwhelih@ade.az.gov)) with questions regarding the submission of these items.

All charter schools will be given an opportunity to revise their estimated student counts in September, for the October payment. Failure to submit revised student counts by the deadline will result in a non-payment in October. Instructions will be mailed in August 2000.

If you have any concerns regarding your equalization calculations or payments please do not hesitate to call me at (602) 542-8244 or e-mail at [msingle@ade.az.gov](mailto:msingle@ade.az.gov).

July 17, 2000